

**Minutes of a Little Chalfont Parish Council meeting  
Held in the Village Hall, Cokes Lane, Little Chalfont  
Wednesday 12<sup>th</sup> September 2018 at 7.30pm**

**Present:** Cllr I Griffiths (chairman) Cllr M Crowe, Cllr C Ingham; Cllr M Parker; Cllr D Alexander, Cllr B Drew, Cllr J Walford, Cllr V Patel and Cllr D Rafferty.

**Members of the public:** Mr Mark Pegg.

**In attendance:** Sallie Matthews (Assistant Parish Clerk)

1. **Apologies for absence:** District Councillor Cllr C Jackson and Bucks County Councillor Cllr Noel Brown.
2. **To accept a resolution that standing orders be suspended to allow any members of the public to speak (10 mins):** Mr M Pegg who is on the Nature Park Management committee spoke to the Parish Council regarding the potential position of a Park warden at the Nature Park and what the role would entail. The Parish council will discuss on item 12 of the Agenda. Cllr Griffiths thanked Mr Pegg .
3. **To receive and approve the minutes of the Parish Council meeting held on 11<sup>th</sup> July 2018, and minutes of the extraordinary meetings on the 31<sup>st</sup> July and 28<sup>th</sup> August 2018:** The minutes had been previously circulated and were approved. The Chairman signed the minutes as a correct record of the meeting.
4. **Declarations of Interest:** None.
5. **Approval by Chairman of items for any other business:** (i) Playground Parts, (ii) Salla Kees, (iii) Santander Bond, (iv) Buckinghamshire Playing Fields Association.
6. **Chairman's Report:** The report had been previously circulated.
7. **Clerk's Report:** The report had been previously circulated.
8. **To receive reports, as appropriate, from members of outside bodies and working parties:** (i) Westwood Park.: Cllr Crowe reported that we were awaiting quotes for the drainage issue, however the clerk will ask Amersham Town Council for a quote to do an exploratory hole to see if this needs to be taken further. Nature Park: Cllr Walford reported that a block of wood had been purchased to replace the damage rose on the bench and will be installed shortly and the Red Kite structure will be moved and have it's claw refitted in due course. Community Building: Cllr Drew reported that the Planning application will be discussed at the Chiltern District Planning committee meeting on the 4<sup>th</sup> October and requested support, it has yet to be decided who will speak on behalf of the Parish Council. He also informed the committee that he has an appointment on the 26<sup>th</sup> September to make an application with the Big Lottery Fund. Street Association: Cllr Alexander reported that a meeting will be taking place on the 19<sup>th</sup> September to decide if this group will continue.
9. **Financial matters:** (i) List of payments and cheques to be signed: This had been circulated. (ii) Income and Expenditure sheet: This had been circulated. (iii) External audit 2017/18: Noted (iv) Budget 2019/20: After a discussion it was decided that Cllr Parker and Cllr Griffiths would be on the committee. It was also decided that Cllr Griffiths would approach former councillor Melanie Davis to ask if she can help as in previous years.
10. **Parish Newsletter:** Cllr Walford requested ideas for the newsletter and to agree the deadline dates. Dates agreed and the following articles will be included: Parking regulations, local plan, new councillors, community centre, LAF and encroaching foliage.
11. **Fire risk assessments and training:** Cllr Griffiths informed the council that Chubb will be conducting the Fire risk assessment at the Village Hall and Westwood Park on the 1<sup>st</sup> October 2018. The Fire training will be taking place at the village hall on the 17<sup>th</sup> October, regular hall users will be invited to attend with the clerks and Chairman.
12. **Proposal for Park Ranger role in the Nature Park:** The Parish Council thanked Mr Pegg for his time and information. After a lengthy discussion it was decided that if the project goes ahead the Parish Council will not be involved in the management or financing of this role.

13. **Maintenance of grass verges:** Cllr Alexander stated that a number of areas have soil/foilage encroaching on to paths. It was decided that the Clerk would contact Amersham Town Council for a quote for works to be carried out.
14. **Devolution of service contracts:** Cllr Griffiths informed the committee of the options available and it was decided that the clerk would obtain a quote from Amersham Town Council and this matter would be discussed further at the next Parish Council meeting to be held on the 10<sup>th</sup> October 2018.
15. **Parking Review:** Cllr Parker informed the committee of the Parking survey results which took place in July and the results have been sent the BCC. BCC will now conduct their own survey as result of the Parish Council's results. Cllr Parker with contact BCC stating that the Parish Council agree with the proposal.
16. **Remembrance Day:** After a discussion it was agreed that as it is a special year, the celebration of 100 years, that flags would be purchased and erected in the village centre. It was also decided that Cllr Griffiths would contact various associations to organise a meeting to discuss the details for the day. The Service would be conducted by Churches Together and the Parish Council would help organise all the other details.
17. **Local Plan:** Cllr Parker reported that himself and Cllr Ingham had met with a Roads Consultant and a Planning Advocate who both stated that the key issue for Preferred Option 6 is road access. It was also reported that BCC and CDC had conducted a survey over the summer and the results are yet to be published. It was discussed that it may be possible to place the Parish Council's MVAS to this location and do an independent survey.
18. **Local Area Funding:** Cllr Griffiths informed the council that two applications had been submitted for funding: Traffic management at the Lodge Lane/Burtons Lane junction and also part of Elizabeth Avenue.
19. **HS2 Community and Environment Fund and Business and Local Economy Fund:** Cllr Ingham informed the council of a government fund that has £40 million for areas that will be affected by HS2. This could be a possibility to apply for funding for the Community Centre or another project the Parish Council may wish to achieve.
20. **Reports and Notifications.** All reports listed were noted. On publication (xxiv) BCC: Virtual Permits for on-street parking – Cllr Parker stated that he had contacted BCC regarding this matter as several residents do not have access to computers and this proposal would not effective for them. BCC reported that paper permits would be available if necessary.
21. **Any Other Business** (i) Playground Costs: The Clerk informed the Council that the ROSPA report had noted that several parts would be needed to be replaced, a quote had been acquired and the costs will be in the region of £1900 to £2500. (ii) Santander Bond: After discussion it was decided that the Clerk would look for alternatives with better rates, however if unable to get a better rate, to go ahead and keep the Santander bond. (iii) Salla Kees: Cllr Parker stated that the Parish Council need to submit a recommendation regarding this planning application by Thursday 21<sup>st</sup> September 2018. It was agreed that Cllr Parker would forward the committee's objections to the Clerk and this will be sent to CDC Planning. (iv) Buckinghamshire Playfield association meeting: Cllr Drew reported that he would attend this meeting on the 1<sup>st</sup> October on behalf of the Parish Council.
22. **Date of Next Meeting:** Wednesday 10<sup>th</sup> October 2018 in the village hall at 7.30pm.

Signed..... Date.....